

**Document Header Information**

Document Type:	Vch	Document Name:	VCH184095
Travel Authorization Number:	TAA05TXV	Trip Name:	Raymark Meeting with Stratford Mayor Hoydick
TA Date:	05/10/18	Currency:	USD
Organization:	EPAR01ORA	Current Status:	PAID
Purpose:	2-INFORMATIONAL MEETING	Document Detail:	To attend Raymark meeting with Stratford Mayor Hoydick. Stratford Town Hall and various Raymark waste locations. Alex is meeting Dan Keefe at Bradley Airport at 6:40 p.m and will be driving Alex back to Boston after the meeting. She is booking travel to Bradley Airport personally.
Type Code:	TEMPORARY DUTY		

**Traveler Profile**

Name:	DUNN, ALEXANDRA D	TID:	02335525
Organization:	EPAR01ORA	Duty Station:	
Card:	NO ADVANCE	Office Address:	5 Post Office Square Suite 100  Boston, MA 01209
EMAIL:	dunn.alexandra@epa.gov	Office Phone:	617-918-1012

**Document Information**

Trip				
Number: 1				
Purpose: To attend Raymark meeting with Stratford Mayor Hoydick. Stratford Town Hall and various Raymark waste locations. Alex is meeting Dan Keefe at Bradley Airport at 6:40 p.m and will be driving Alex back to Boston after the meeting. She is booking travel to Bradley Airport personally.				
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
05/06/18	05/07/18	STRATFORD, CT	2-INFORMATIONAL MEETING	130.00 / 64.00

**Document Totals**

Total Expenses:	232.26
Reimbursable Expenses:	232.26
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	96.00
Net to Government:	.00
Pay to Charge Card:	136.26

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Com. Carrier	7.66	.00
Hotel Tax	14.85	.00
Lodging-PerDiem	99.00	.00
M&IE-PerDiem	96.00	.00
Transaction Fees	14.75	.00
Total Expenses:	232.26	.00

**Trip 1 Details****Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
LODGE	SpringHill Suites	1004135853	Milford,CT	99.00

**Trip Itinerary**

No Itinerary Available

**Expenses**

Trip#: 1		Total Non-Per Diem Expenses: 37.26 Total Per Diem Expenses: 195.00			
Date	Description	Category	Cost	Pay Method	Per Diem
05/02/2018	Travel Fee	Com. Carrier	7.66	GOVCC	
Comment: OTRS Domestic-Intl w-o Air-Rail Lodging and-or Car Only					
05/06/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	14.85	GOVCC	
05/06/2018	Lodging	Lodging-PerDiem	99.00	GOVCC	*
Comment: Conf Num: (b) (6) Cmt:					
05/06/2018	M&IE	M&IE-PerDiem	48.00	PERSONAL	*
05/07/2018	M&IE	M&IE-PerDiem	48.00	PERSONAL	*
05/10/2018	TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

**Per Diem Allowances**

Trip#: 1 Total Per Diem Allowances: 195.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
05/06/2018	130.00/ 64.00	99.00	99.00	48.00	48.00		
05/07/2018	130.00/ 64.00	0.00	0.00	48.00	48.00		

**Payment Detail Information**

Organization	Label	Accounting String	Payment Method	Amount
EPAR01ORA	17 ORA-B1	AAT.2018.t.01A.000dd2.01H3CR00.	GOVCC	136.26
EPAR01ORA	17 ORA-B1	AAT.2018.t.01A.000dd2.01H3CR00.	PERSONAL	96.00

**Totals by Label**

EPAR01ORA 17 ORA-B1 Total AAT.2018.t.01A.000dd2.01H3CR00. 232.26

**Totals by Payment Method**GOVCC Total 136.26  
PERSONAL Total 96.00**Document History 07/09/2018 Vch: VCH184095**

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/10/2018	3:54AM EST	BEAUSOLEIL, MARC P	
PREPARED	05/10/2018	3:58AM EST	BEAUSOLEIL, MARC P	
SIGNED	05/16/2018	6:29AM EST	DUNN, ALEXANDRA D	
AUTHORIZED	05/16/2018	8:41AM EST	JOHNSON, ARTHUR Vincent	
VOUCHER APPROVED	05/18/2018	6:54AM EST	POWERS, JEANNA M	
PENDING	05/18/2018	6:54AM EST	SYSUTILITY	
OFFSETTING OBLIGATED	05/18/2018	8:53AM EST	One, EAI User	
PENDING	05/18/2018	8:53AM EST	One, EAI User	
PAID	05/18/2018	10:53AM EST	One, EAI User	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

**Document Signatures**Traveler/Preparer Name: \_\_\_\_\_  
Traveler/Preparer Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Approver Name: \_\_\_\_\_  
Approver Signature: \_\_\_\_\_  
Date: \_\_\_\_\_